

**UNIVERSITY EXAMINATIONS****EXAMINATION FOR THE AWARD OF DEGREE OF BACHELOR OF EDUCATION  
EAPB 411: EDUCATIONAL ADMINISTRATION/MANAGEMENT****STREAMS: PT****TIME: 2 HOURS****DAY/DATE: WEDNESDAY 18/12/2024****11.30 A.M – 1.30 P.M**

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**INSTRUCTIONS:****Answer question one and any other question****Do not write anything on the question paper**

Q1. a) Discipline is a key factor in management of educational institutions

- i) Evaluate **FIVE** characteristics of a school with disciplined learners. (10 marks)
- ii) **Discuss FIVE** indicators of poor discipline (10 marks)

b) **Analyze FIVE** shortcomings of the scientific management theory of Fredrick Taylor (10 marks)

Q 2. Using relevant examples, discuss **FIVE** applications of administrative management theory by Henry Fayol (1916) in the management of schools in Kenya today (20 marks)

Q 3. a) Explain **FIVE** benefits of transformational theory to educational administration. (10 marks)

b) Discuss briefly the **FIVE** types of power (10 marks)

Q 4. Critically examine the various steps the institutional managers take to ensure the resources are used effectively and efficiently (20 marks)

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