

CHUKA

UNIVERSITY



UNIVERSITY EXAMINATIONS

CHUKA/IGEMBE CAMPUS

**EXAMINATION FOR THE AWARD OF DEGREE OF MASTER OF
EDUCATION**

EDCI 813: RESOURCE MANAGEMENT IN EDUCATION

STREAMS: B.ED (ARTS) (PT)

TIME: 3 HOURS

DAY/DATE: WEDNESDAY 07/08/2024

8.30 A.M. – 11.30 A.M.

INSTRUCTIONS

- Answer question one and any other two questions
- Do not write on this question paper

Question one

- Define the concept of a resource explaining why resource management is important in a school. (10 marks)
- Outline the various ways in which a headteacher can enhance the safety of students and teacher in school. (10 marks)
- Discuss five strategies that a school manager may employ to save time. (10 marks)

Question two

- Explain the concept of educational materials. (5 marks)
- Discuss the five principles of selecting and managing text books in schools. (10 marks)

Question three

- Discuss the term budgeting as it relates to financial management. (5 marks)

- b) Using relevant example analyze the concept of financial auditing and the role it plays in the institution. (10 marks)

Question four

“Performance appraisal plays a critical role in the administration of human resource” With suitable illustrations from educational institution, evaluate the relevance of this statement for management of teachers. (15 marks)

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