

BSIS 241

CHUKA



UNIVERSITY

UNIVERSITY EXAMINATIONS

**EXAMINATION FOR THE AWARD DEGREE OF
BACHELOR OF**

BSIS 241: MAN AGEMENT OF LIBRARIES AND INFORMATION

STREAMS: BSIS

TIME: 2 HOURS

DAY/DATE: THURSDAY 9/04/2020

11.30 A.M - 1.30 P.M.

INSTRUCTIONS

- Answer Question One and any other Two Questions.

QUESTION ONE

- Are library managers made or born ? [6 Marks]
- Discuss the systems theory and its application today in the management of libraries and information centers. [12 Marks]
- Define the concept Espirit de corps and its application in the management of libraries. [6 Marks]
- Discuss 6 reasons why it is important to motivate library staff. [6 Marks]

QUESTION TWO

- Discuss seven (7) reasons why non-profit organizations such as libraries and information centres are not accorded a budget of their own. [7 Marks]
- As the chief librarian of MUST. Discuss how you would execute the controlling function of management. [8 Marks]

- c) Discuss the significance of the orientation stage during the recruiting process. [5 Marks]

QUESTION THREE

- a) Discuss the relevant performance appraisal techniques used by information managers. [8 Marks]
- b) Discuss contemporary management strategies in academic libraries. [10 Marks]

QUESTION FOUR

- a) Explain the concept of delegation. [4 Marks]
- b) Discuss the steps involved in library delegation. [8 Marks]
- c) Discuss 8 measures you would take to maintain the library building. [8 Marks]

QUESTION FIVE

- (a) As a manager in an information center, which motivation method would you adopt ? [4 Marks]
- (b) Explain six (6) reasons for your answer above. [6 Marks]
- (c) Discuss the importance of career management in one's life. [10 Marks]