

**CHUKA**



**UNIVERSITY**

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**UNIVERSITY EXAMINATIONS**

**CHUKA & IGEMBE**

**EXAMINATION FOR THE AWARD OF DEGREE OF  
BACHELOR OF EDUCATION ARTS**

**EAPE 411: EDUCATIONAL ADMINISTRATION AND MANAGEMENT**

**STREAMS: BED (ARTS) P/T**

**TIME: 2 HOURS**

**DAY/DATE: TUESDAY 14/04/2020**

**11.30 AM – 1.30 PM**

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**INSTRUCTIONS:**

- **Answer Question One and any other Three Questions**
- **Do not write on the question paper**

1. (a) Distinguish between the following terms as applied in educational administration. [10 marks]

- (i) Educational administration and management
- (ii) Power and authority
- (iii) Leader and leadership
- (iv) Impersonal orientation and homogeneity of positions
- (v) Theory X and Theory Y

(b) Explain the basic roles played by the school headteachers as instructional leaders. [8 marks]

(c) Discuss the functions of management in schools. [7 marks]

2. Discuss the extent to which the school is a bureaucracy. [15 marks]

3. Autocratic style of leadership is dictatorial and should not be used in our schools. Discuss giving relevant examples. [15 marks]

4. Analyze Maslow's Hierarchy of needs theory in relation to educational management. [15 marks]

5. Critically analyze the process of communication in a school system. Highlight the barriers to communication. [15 marks]

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