

CHUKA



UNIVERSITY

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**UNIVERSITY EXAMINATIONS**

**EXAMINATION FOR THE AWARD OF DEGREE OF  
BACHELOR OF SCIENCE IN INFORMATION SCIENCE**

**BSIS 204: ORGANIZATION OF KNOWLEDGE II: CATALOGUING PRACTICE**

**STREAMS: BSIS**

**TIME: 2 HOURS**

**DAY/DATE: MONDAY 03/12/2018**

**8.30 AM – 10.30 AM**

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**INSTRUCTIONS:**

- **This examination paper has FIVE (5) questions**
- **Candidates are required to attempt Question 1 and any other Two questions**
- **No reference material of any kind should be carried into the examination room**
- **Do NOT write on the question paper**
- **Start every question on a fresh page**

1. (a) With the aid of a labelled diagram, analyze the entries of a card catalogue. [20 marks]
- (b) Discuss the objectives of Cutter's Rules for a Dictionary Catalogue (1850). [10 marks]
2. (a) Discuss technical reading of information materials for descriptive cataloguing in information centres. [10 marks]
- (b) Describe the activities of a cataloguing department in a library. [10 marks]
3. (a) Examine Part 1 of AACR 2 which identifies the eight areas of description from the ISBD standard. [10 marks]
- (b) Describe the process of description using AACR2. [10 marks]
4. (a) Describe access points used in a card catalogue. [10 marks]

- (b) By the use of paragraphs prepare a catalogue entry of a book with the following details. [10 marks]

*Small garden series. Improving your garden by John Smith. place of publication is London. ISBM 0330028960. The book has eleven preliminary and 200 numbered pages. It is also profusely illustrate published in 1990 by*

*Longman.*

5. (a) Explain FIVE principles used in selecting subject heading during descriptive cataloguing. [10 marks]

- (b) Discuss FIVE reasons for the use of Sears List of Subject Headings in small libraries. [10 marks]
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