

CHUKA



UNIVERSITY

UNIVERSITY EXAMINATIONS

**EXAMINATION FOR THE AWARD OF CERTIFICATE IN PROJECT PLANNING
AND MANAGEMENT**

PPMA 00125: HUMAN RESOURCE MANAGEMENT

STREAMS:

TIME: 2 HOURS

DAY/DATE: THURSDAY 12/04/2018

11.30 A.M. – 1.30 P.M.

INSTRUCTIONS:

- **ANSWER QUESTION ONE AND ANY OTHER TWO QUESTIONS.**

1. (a) Explain the concept of human resource planning. (4 marks)
 - (b) State the importance of human resource planning. (4 marks)
 - (c) Explain the functions of human resource management. (8 marks)
 - (d) Examine the Kenyan labour laws. (4 marks)
 - (e) Explain the importance of human resource management. (10 marks)
2. (a) Describe in detail the process of performance appraisal. (12 marks)
 - (b) Examine the use of performance appraisal. (8 marks)
3. (a) Examine the objectives, nature and purpose of training and development. (12 marks)
 - (b) Elaborate on the different methods that are generally used for training employees. (8 marks)
4. (a) Explain the process of recruitment. (10 marks)
 - (b) Examine the steps followed in human resource planning. (10 marks)
5. (a) Discuss the objectives of training. (10 marks)

- (b) Explain the methods used in training. (6 marks)
- (b) Examine the importance of training. (4 marks)
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