

CHUKA



UNIVERSITY

UNIVERSITY EXAMINATION

EMBU CAMPUS

**EXAMINATION FOR THE AWARD OF
DIPLOMA IN PUBLIC ADMINISTRATION**

LAPA 0111: PROFESSIONAL COMPETENCIES IN PUBLIC ADMINISTRATION

STREAMS: DIP (PA)

TIME: 2 HOURS

DAY/DATE: THURSDAY 09/08/2018

11.30 AM – 1.30 PM

INSTRUCTIONS:

Answer Question One and any other Two

1. (a) Discuss the various competencies when dealing with people. [15 marks]
(b) Explain the various competencies that managers should have. [15 marks]
 2. Examine the various project management skills. [20 marks]
 3. Discuss the module that provides basic competencies in the field of public administration. [20 marks]
 4. Explain the importance of career analysis. [20 marks]
 5. Discuss the importance of group skill in professional competencies. [20 marks]
 6. Explain the various skills of written presentation. [20 marks]
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