

CHUKA



UNIVERSITY

UNIVERSITY EXAMINATIONS

EMBU CAMPUS

FOURTH YEAR EXAMINATION FOR THE AWARD OF DEGREE OF BACHELOR OF
EDUCATION (ARTS)

EAPE 411: EDUCATIONAL ADMINISTRATION AND MANAGEMENT

STREAMS: BED (ARTS) Y4S2

TIME: 2 HOURS

DAY/DATE: MONDAY 6/08/2018

8.30 A.M - 10.30 A.M.

INSTRUCTIONS:

- Answer Question ONE (COMPULSORY) and THREE others from the given remaining four Questions.
- Do not write on the Question paper

1. (a) Briefly show the differences between the terms below in relation to education;
 - (i) Management [2 Marks]
 - (ii) Administration [2 Marks]
 - (iii) Education administration [2 Marks]
 - (b) Education administration is an **eclectic field**. Briefly discuss the assertion. [3 Marks]
 - (c) Why should professional teachers be concerned with the study of Educational Management? [4 Marks]
 - (d) What is the significance of theory in education administration? [6 Marks]
 - (e) (i) What do you understand by performance appraisal in the context of human resource development? [1 Mark]
 - (ii) Briefly, explain the **role** of performance appraisal in an educational institution. [5 Marks]
2. Discuss the salient characteristics of bureaucratic organizations. [15 Marks]
 3. Discuss the various functions of Human Resources Management in educational institution. [15 Marks]

EAPE 411

4. HENRI FAYOL is known for enhancement of **human relations** in organization. Highlight **five** principles which justify this assertion. [15 Marks]

5. The school principal plays crucial role and is expected to demonstrate instructional leadership in the school setting. Discuss the role of the principal as an instructional leader. [15 Marks]

.....