

CHUKA



UNIVERSITY

UNIVERSITY EXAMINATIONS

EXAMINATION FOR THE AWARD OF DIPLOMA IN COMMUNITY DEVELOPEMENT

CDEV 0140: BASIC FUNCTIONS OF MANAGEMENT

STREAMS: DIP CDEV

TIME: 2 HOURS

DAY/DATE: FRIDAY 06/12/2019

8.30 A.M. – 10.30 A.M.

INSTRUCTIONS:

- **Answer question one and any other two**

- (a) Define the term management. (2 marks)
 - (b) Mintzberg proposed ten roles of management. Discuss these roles. (10 marks)
 - (c) Discuss briefly the importance of planning function in an organization. (10 marks)
 - (d) Compare and contrast the classical theories and the behavior approaches to management. (8 marks)
- (a) Highlight some of the environmental constraints that face today's managers. (10 marks)
 - (b) Discuss any five differences between management and administration. (10 marks)
- (a) Discuss the various characteristics of management. (10 marks)
 - (b) Identify and explain the managerial skills that a manager should possess in order to successfully perform his/her duties. (10 marks)
- (a) Identify and explain the steps of a decision making process in an organization. (10 marks)
 - (b) Discuss the barriers to effective decision making in an organization. (4 marks)
 - (c) Briefly discuss the different types of decisions that managers make in an organization. (6 marks)

5. Discuss the various functions of management as proposed by Koontz and O'Donnel.
(20 marks)
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