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EXAMINATION FOR THE AWARD OF CERTIFICATE IN LEADERSHIP AND PUBLIC ADMINISTRATION

LAPA 00100: INTRODUCTION TO LEADERSHIP AND PUBLIC ADMINISTRATION

STREAMS: TIME: 2 HOURS

DAY/DATE: WEDNESDAY 4/12/2019 2.30 P.M – 4.30 P.M

INSTRUCTIONS

Answer question one and any other two

Ansv	ver questioi	n one and any other two		
1	. (a) De	(a) Define the following terms;		
	(i)	Leadership		
	(ii)	Public administration		
	(iii)	Management		
	(iv)	Organization behaviour		
	(b) 'T	he role of a leader involves accomplishing the tasks for which a group or		
	organ	organization exists". Explain the contributions of a leader towards		
	requir	red results.	[10 marks]	
	(c) De	escribe the importance of leadership in an organization.	[10 marks]	
2.	Identify a	nd explain at least four different leadership styles.	[20 marks]	
3.	(a) Discus	ss the most important core values of public administration.	[10 marks]	
	(b) Analy	ze the importance of public administration.	[10 marks]	
4.	(a) Descri	ibe the principle of effective leadership.	[10 marks]	
	(b) Expla	(b) Explain the challenges of leadership. [10 marks]		

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5.	(a) Explain the principles of public administration.	[10 marks]		
	(b) Taking Kenya as your case study, analyze the challenges faced by public			
	administrators.	[10 marks]		