

# **UNIVERSITY**

# **UNIVERSITY EXAMINATIONS**

## EXAMINATION FOR THE AWARD OF DIPLOMA IN SOCIAL WORK

SOWK 0116: COMMUNICATION SKILLS IN SOCIAL WORK II

STREAMS: DIP. SOWK TIME: 2 HOURS

DAY/DATE: FRIDAY 06/12/2019 2.30 P.M. – 4.30 P.M.

#### **INSTRUCTIONS:**

## **SECTION A: COMPULSORY (30 MARKS)**

- Q1. (a) Define the following
  - (i) Communication

(2 marks)

(ii) Intra-personal communication

- (2 marks)
- (b) Explain factors to consider when choosing a communication media. (10 marks)
- (c) Briefly explain the basic principles of communication.

(10 marks)

(d) Discuss the importance of written communication in social work profession.

(6 marks)

#### **SECTION B**

- Q2. (a) Explain any five characteristics of a good discussion group. (15 marks)
  - (b) List five challenges that the note taker go through while taking notes. (5 marks)
- Q3. Using a diagram, describe the process of communication. (20 marks)
- Q4. Critically analyse barriers to effective listening and possible remedies to those barriers. (20 marks)
- Q5. There has been an increase in rates of insecurity in the University and some students have reported sexual harassment and physical abuse from unknown people. The chief security

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officer assigns you to do an investigation on the claims and submit a report on the causes and remedies to those incidences. Write a report that you will present to him. (20 marks)

Q6. Based on research done by Pollitt (1985), discuss the three examination difficulties that students experience. (20 marks)