

CHUKA



UNIVERSITY

UNIVERSITY EXAMINATIONS

FOURTH YEAR EXAMINATION FOR THE AWARD OF DEGREE
OF BACHELORS OF EDUCATION (PRIMARY OPTION)

PEAP 421: EDUCATIONAL RESOURCE MANAGEMENT, CONTROL AND
MAINTENANCE

STREAMS: BED (P) Y4S1 P/T

TIME: 2 HOURS

DAY/DATE: THURSDAY 8/08/2019

2.30 P.M - 4.30 P.M.

INSTRUCTIONS:

- Answer Question ONE and any other TWO Questions
- Do not write anything on the Question paper

1. (a) Explain the following terms as applied to schools resource management:
 - (i) Resource maintenance
 - (ii) Performance appraisals
 - (iii) Predictive maintenance
 - (iv) Virement
 - (v) Bank reconciliation [10 Marks]

(b) Analyze the concept of educational resources in learning institutions. Give examples. [10 Marks]

(c) Explain the functions of school administrators in the financial management in schools. [10 Marks]
 2. Citing examples from your school, discuss various challenges associated with resources availability and utilization. Give practical solutions to identified problems. [20 Marks]
 3. Proper time management in the workplace has a number of positive effects. Justify this statement. [20 Marks]
 4. Discuss the relevance of ICT resources in school administration. [20 Marks]
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