

CHUKA



UNIVERSITY

UNIVERSITY EXAMINATIONS

**EXAMINATION FOR THE AWARD OF DEGREE OF BACHELOR OF EDUCATION
PRIMARY OPTION**

**PEAP 421: EDUCATION RESOURCE MANAGEMENT, CONTROL AND
MAINTENANCE**

STREAMS: BED (PRIMARY OPTION)

TIME: 2 HOURS

DAY/DATE: TUESDAY 04/12/2018

11.30 A.M. – 1.30 P.M.

INSTRUCTIONS:

- **Answer question one and any other two questions.**
- **Do not write on the question paper.**

1. (a) Explain the following terms as applied in educational resources management:
 - (i) Staff appraisal
 - (ii) Intrinsic motivation
 - (iii) Personal management
 - (iv) Staff induction
 - (v) Virement (10 marks)
 - (b) Briefly explain the advantages of workforce planning. (10 marks)
 - (c) Show the main benefits of time management in a school system? (5 marks)
 - (d) Explain the procedures of procuring an item in a school. (5 marks)
2. Discuss the importance of Maslow's hierarchy of needs theory in personell management. (15 marks)
 3. Analyze the management and maintenance of materials and facilities in a school. (15 marks)
 4. Discuss any 5 key factors to consider in project implementation in a school. (15 marks)
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