

CHUKA



UNIVERSITY

**UNIVERSITY EXAMINATIONS**

**EXAMINATION FOR THE AWARD OF DEGREE OF BACHELOR OF EDUCATION  
IN EARLY CHILDHOOD EDUCATION AND DEVELOPMENT**

**ECDE 411: EDUCATION ADMINISTRATION AND MANAGEMENT**

**STREAMS: Y4S1**

**TIME: 2 HOURS**

**DAY/DATE: TUESDAY 23/03/2021**

**8.30 A.M – 10.30 A.M**

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**INSTRUCTIONS:**

**Answer question one and any other two questions**

**Do not write on the question paper**

**QUESTION ONE**

1. (a) Discuss any three (3) function of managements proposed by Henri Fayol in his administrative management theory. [6 marks]
- (b) Differentiate the following;
  - (i) Educational administration and educational management
  - (ii) Leadership and power [4 marks]
- (c) List five (5) reasons why the ECDE trainees study educational management. [10 marks]
- (d) Discuss the key factors that led to the development of human relations movement. [10 marks]

**QUESTION TWO**

- (a) Discuss any three (3) theories of motivation. [12 marks]

- (b) Identify ways through which one can acquire and maintain power as the head of an institution. [8 marks]

**QUESTION THREE**

- (a) Discuss the limitations of trait theory of leadership. [10 marks]  
(b) List the functions of the school budget in financial management of learning institutions in Kenya. [10 marks]

**QUESTION FOUR**

- (a) Discuss five roles of the school heads as the instructional supervisors in Kenya schools. [20 marks]  
(b) Enumerate the reasons for record keeping in Kenya secondary schools. [10 marks]
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