

CHUKA



UNIVERSITY

**UNIVERSITY EXAMINATION  
RESIT/SUPPLEMENTARY / SPECIAL EXAMINATIONS  
EXAMINATION FOR THE AWARD OF DEGREE OF BACHELOR OF EDUCATION**

**EAPE 411: EDUCATIONAL ADMINISTRATION AND MANAGEMENT**

**STREAMS:**

**TIME: 2 HOURS**

**DAY/DATE: WEDNESDAY 11/08/2021**

**2.30 P.M - 4.30 P.M.**

**INSTRUCTIONS**

- **Answer all questions.**
- **Do not write on this paper.**

1 a). Define the following concepts as used in educational administration and management.

(10

marks)

- Leadership
  - Management
  - Educational Management
  - Supervision
  - Motivation.
- Justify the statement that a school is an organization. (10 marks)
  - Explain the functions of management in an institution of learning. (10 marks)
  - Discuss the factors that affect the choice of leadership style. (20 marks)
  - Distinguish between theory X and theory Y. (10marks)
  - Demonstrate the application of administration theory to secondary schools in Kenya.

(10

marks)

- Discuss why organizational climate is so important in an institution, (10 marks)

8. Examine various ways that a head teacher of either secondary or primary can improve communication in his or her school. (10 marks)

9. Identify some of the problems that might occur in a school due to lack of effective communication. (10 marks)

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