

CHUKA



UNIVERSITY

UNIVERSITY EXAMINATIONS

FIRST YEAR EXAMINATION FOR THE AWARD OF DIPLOMA IN PROJECT PLANNING AND MANAGEMENT

PPMA 0125: HUMAN RESOUCE MANAGEMENT

STREAMS: DIP. PPMA

TIME: 2 HOURS

DAY/DATE: TUESDAY 06/04/2021

11.30 A.M. – 1.30 P.M.

INSTRUCTIONS: Answer question ONE and any other TWO questions in section B

SECTION A

QUESTIN ONE

- (a) Explain functions of human resource management [4 marks]
- (b) Discuss factors affecting the need for recruitment of new staff in organizations [5 marks]
- (c) State five advantages of internal recruitment within an organization [5 marks]
- (d) Outline major objectives of human resource planning [6 marks]
- (e) Discuss five characteristics of good interview as a method of employee selection [5 marks]
- (f) Explain disadvantages of off-the-job training [5 marks]

SECTION B

QUESTION TWO

- (a) Using relevant examples discuss features of Human Resource Management [10 marks]
- (b) Explain factors to consider in forecasting human resource requirements [10 marks]

QUESTION THREE

- (a) Discuss human resource planning process/steps [10 marks]
- (b) Discuss essentials of an effective performance appraisal system [10 marks]

QUESTION FOUR

- (a) Discuss five methods of on job training in organizations [10 marks]
- (b) Using relevant examples explain challenges of Reward system (Performance and Rewards) [10 marks]

QUESTION FIVE

- (a) Explain employees selection process [10 marks]
 - (b) Using examples discuss five sources of external recruitments in an organization [10 marks]
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