

**CHUKA**

**UNIVERSITY**



**UNIVERSITY EXAMINATIONS**

**EMBU CAMPUS**

**EXAMINATION FOR THE AWARD OF DIPLOMA  
IN LEADERSHIP AND PUBLIC ADMINISTRATION**

**LAPA 0111: PROFESSIONAL COMPETENCES IN PUBLIC ADMINISTRATION**

**STREAMS:**

**TIME: 2 HOURS**

**DAY/DATE: TUESDAY 21/09/2021**

**8.30 A.M. – 10.30 A.M.**

**INSTRUCTIONS**

- **Answer question one and any other two**
- 1. a) Discuss competencies required of professional in public service. (15 marks)  
b) Analyze the various written presentation skills needed in Public Administration (15 marks)
- 2. Examine the project management skills need in Public services. (20 marks)
- 3. Explain the various qualities of a good decision maker in professional competency. (20 marks)
- 4. Explain the importance of career enhancement to public administration. (20 marks)
- 5. Explain the various preparations skills needed for oral preparation. (20 marks)

