

CHUKA



UNIVERSITY

UNIVERSITY EXAMINATIONS

EMBU CAMPUS

EXAMINATION FOR THE AWARD OF DEGREE OF BACHELORS  
OF EDUCATION ARTS

PEAP 311: LEADERSHIP AND MANAGEMENT OF EDUCATION

STREAMS: BED (ARTS)

DAY/DATE: TUESDAY 20/7/2021

TIME: 2 HOURS

11.30 A.M. – 1.30 P.M.

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INSTRUCTIONS: Answer question ONE and any other TWO questions

- Q1. (a) Define the following
- (i) Leadership [2 marks]
  - (ii) Management of education [3 marks]
  - (iii) Structural democracy [2 marks]
  - (iv) Adaptability [2 marks]
- (b) (i) Differentiate between leadership and supervision [3 marks]
- (ii) Explain the essence of communication and negotiation [5 marks]
- (iii) Why is decision making very important in an organization [4 marks]
- (c) (i) Elucidate the stages of the process of conflict [5 marks]
- (ii) State the types of conflict [4 marks]
- Q2. (a) (i) What is delegation of Authority? [2 marks]
- (ii) State why it is sometimes necessary to delegate authority [2 marks]
- (b) (i) Define the term communication [2 marks]
- (ii) Outline the main types of communication [4 marks]
- (iii) Narrate the skills of communication [5 marks]
- (c) Explain the stages of successful negotiation process [5 marks]

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- Q3. (a) (i) State what is stress [3 marks]  
(ii) Enlist the causes of stress [5 marks]  
(iii) What are the symptoms of stress [5 marks]  
(iv) Describe ways of handling stress in a healthy way [7 marks]
- Q4. (a) (i) Why is an educational policy formulated? [2 marks]  
(ii) State what is education policy implementation [2 marks]  
(iii) What are the barriers in education policy implementation [5 marks]
- (b) (i) What is classroom management monitoring? [3 marks]  
(ii) State the steps involved in monitoring [4 marks]
- (c) Outline the purpose of evaluation [4 marks]
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