

**CHUKA**



**UNIVERSITY**

**UNIVERSITY EXAMINATIONS**

**EXAMINATION FOR THE AWARD OF DEGREE OF BACHELOR OF SCIENCE IN  
INFORMATION SCIENCE**

**BSIS 102: ORGANIZATION OF INFORMATION 1: CATALOGUING THEORY**

**STREAMS: BSC (IS)**

**TIME: 2 HOURS**

**DAY/DATE: MONDAY 22/03/2021**

**8.30 A.M. – 10.30 A.M.**

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**INSTRUCTIONS:**

- **This examination paper has FIVE (5) questions.**
- **Candidates are required to attempt QUESTIONS 1 and ANY OTHER TWO questions.**
- **No reference material OF ANY KIND should be carried into the examination room.**
- **DO NOT write on the question paper.**
- **Start every question on a FRESH page.**

**QUESTION ONE**

- (a) Analyze FIVE shortcomings of Library of Congress List of Subject Headings in libraries. (5 marks)
- (b) Describe FIVE components of an information retrieval system. (10 marks)
- (c) Describe any FIVE types of library catalogues. (5 marks)
- (d) Explain FIVE guidelines followed while selecting subject headings in cataloguing. (10 marks)

**QUESTION TWO**

- (a) Illustrate and describe FIVE entries of a card catalogue. (10 marks)
- (b) Discuss Charles Ami Cutter's objectives of a library catalogue. (10 marks)

**QUESTION THREE**

- (a) Describe FIVE functions of a library catalogue. (10 marks)
- (b) Discuss Ranganathan's FIVE laws of cataloguing in libraries. (10 marks)

**QUESTION FOUR**

- (a) Explain FIVE rules of cataloguing for filing catalogue entries in a card catalogue. (10 marks)
- (b) Discuss FIVE forms of library catalogues in libraries. (10 marks)

**QUESTION FIVE**

- (a) Describe FIVE steps for retrieving an entry in a card catalogue. (10 marks)
  - (b) Explain FIVE reasons for using MARC catalogue in a library. (10 marks)
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